

# International Coordinator - Kenya

## Overview

We are looking for an International Coordinator to live and work in Kenya. This position will be based out of Mombasa, but will require frequent trips to Nairobi, other parts of the country and some times the greater East African region. They will be responsible for overseeing all of our on the ground operations in Kenya. They will work closely with all of our Network Affiliates in Kenya and will lead any international volunteers while on the ground in Kenya. In addition to these responsibilities they will also work with Red Earth Trading Co. artisans to develop and ship new products.

## Duties & Responsibilities

- Oversee ALL operations happening on the ground in Kenya.
- Coordinate and lead all international volunteers in Kenya.
- Help locate and build relationships with potential new Affiliates.
- Hire and train a project manager for each affiliate in Kenya.

## Personal Attributes

- You love adventure and thrive in different cultures.
- You are good at long distance communication.
- You are an avid user of social media.
- You have basic computer skills.
- You have basic experience with photography and videography.
- You are a great leader and problem solver.
- You keep a cool head in challenging and stressful situations.
- You are self motivated.
- You are passionate about ending extreme poverty by supporting local leaders.

## Requirements

- Must have a Bachelors Degree (some exceptions allowed).
- Have extensive experience traveling in third world countries and leading teams in these environments.
- Must be in excellent health.
- Must be able to drive a manual car and a motorcycle.
- Must be at least 28 years old.

# Application Instructions

## **Please include the following:**

- 1) Cover Letter
- 2) Resume(education, work/volunteer experience)
- 3) Names and Contacts of three References
- 4) Names and Contacts of recent employers
- 5) Answers to written questions

## **Please answer the following questions:**

Our Purpose at Global Support Mission is to see a movement of compassion wipe out hunger, disease and extreme poverty. We feel that the most effective way to see poverty eradicated is to train, equip and resource local leaders who are working to end extreme poverty in their own communities.

- 1) In one paragraph please respond to our purpose and philosophy.
- 2) Explain why you would be a good fit for this particular position.
- 3) Tell us a bit about yourself. (strengths, weaknesses, talents, interests, hobbies, etc)

Please attach and email these documents to: **info@globalsupportmission.com**

You can also mail them to:

Global Support Mission  
305 Lutie St.  
Nashville, TN 37210

\*If you have any additional questions please contact us at **info@globalsupportmission.com**